

College of Arts + Sciences Graduate Student Appeal and Complaint Form

Please read the Graduate Appeal and Complaint Procedures document (available on the College website) before filling out this form. Provide all information requested, including any documentation needed to consider the appeal/complaint. Submit the form to COLLGRAD@iu.edu.

Name	
Name	

Phone Number_____

Last 4 Digits of	Student ID
IU email	

1) Provide a brief description of the complaint, or action you are appealing, including the date/s on which the event/s occurred:

2) What efforts have you made to resolve the matter with the other parties?



College Graduate Office Owen Hall 812.856.3687 COLLGRAD@iu.edu

3) Are you currently working with any offices on campus to resolve the situation? If so, which offices are you working with and what resolution have they provided?

4) Please summarize the main points of your appeal/complaint. Present any details that you feel are pertinent to the case in your statement. Except under the most unusual circumstances, appeals/complaints should be 1,000 words or less. You may append relevant documents (e.g., syllabi, sections from a graduate student handbook) but please do not use appendices to introduce new arguments:



5) Please list any physical evidence you are submitting with this appeal/complaint such as grade reports, letters, and correspondence:

6) State a summary of the outcome you desire as the result of this complaint or appeal:

Signature:

Date: _____

Printed Name: _____